



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard  
Director

**TITLE:** Highway Maintenance Mechanic Trainee

**SALARY:** \$22,612 - \$29,153 annually

**LOCATION:** Monroe County Department of Transportation  
Highway Operations Section Fleet Center  
145 Paul Road, Rochester, NY 14624

**JOB SUMMARY:** This is a training position in which incumbents will learn and master highway construction, repair, maintenance tasks, sign and pavement marking installations and the safe and efficient operation of special and standard equipment over a twenty-four (24) month training period. The incumbents will learn to perform a variety of manual labor, semi-skilled, construction and shop equipment operations. The incumbents will be given various mechanical, maintenance and repair assignments over a twenty-four (24) month structured training period and will learn and master the skills to perform the required duties of the facilities. Upon successful completion of the training period, the incumbents will be promoted to Highway Maintenance Mechanic II. Depending on the particular work assignment, the incumbents may be required to be on twenty-four (24) hour call, seven (7) days per week, work outdoors in all types of weather, ascend and descend up to 100 feet, perform work in tight, confined spaces and move material weighing in excess of fifty (50) pounds. Work is performed under direct supervision of a higher-level staff member. Supervision is not a responsibility of this class. Incumbents who do not successfully complete the twenty-four (24) month training period will be removed from the position. Does related work as required.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma.

**SPECIAL REQUIREMENTS:** Possession of a valid New York State Class \*B\* Commercial Driver's License (CDL) at the time of appointment.

Candidates for employment with Monroe County government will be required to pass a pre-employment drug test.

Applicants may be required to undergo a State and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

**RESIDENCY REQUIREMENT:** Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:** Monroe County Department of Human Resources  
39 West Main Street, Room 210  
Rochester, NY 14614

**Posting Deadline:** Until Filled

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471  
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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An Equal Opportunity Employer